

HONG KONG JOURNAL OF JAPANESE STUDIES (HKJJS)

Style Guide (English)

Word Limits

- All submissions should be below 13,000 words.
- Abstract should be no more than 300 words.
- Each submission should include no more than five keywords.

Separate Title Page

- All submissions should include a separate title page with the author's name, institutional affiliation, email address, and a short biographical note.

Article Structure

- Article Title
- Author's name and institutional affiliation
- Abstract
- Keywords
- Main text
- References

General Style

- For preferred English spellings, please refer to the online *Merriam-Webster Dictionary* and, in certain cases, the *Oxford English Dictionary*.
- For treatment of names and terms, as well as numbers and romanization, please consult the current [Monumenta Nipponica Style Sheet](#).
- The preferred English font is Times New Roman.

- Text types, section numberings, and corresponding styles (contributors may use the word template provided)

Types of texts	Numbering (Optional)	Style
Title		Font size 24, bold, center align
Subtitle		Font size 18, bold, center align
Author's Name		Font size 14, center align
Author's Institution		Font size 14, italicized, center align
Abstract, Keywords		Font size 12
Heading 1	1 2 3	Font size 12, bold, center align
Heading 2	1.1 1.2 1.3	Font size 12, bold, italicized, left align
Heading 3	1.1.1 1.1.2 1.1.3	Font size 12, italicized, left align
Heading 4	1.1.1.1 1.1.1.2 1.1.1.3	Font size 12, left align
Main Text		Font size 12, double-spaced, left align, first line indent 0.5 inches
Block Quotation		Font size 11, single-space, left align, left indent 0.5 inches
Figure/Table Title	Table 1. Figure 1.	Font size 11, center align
References		Font size 12, left align, hanging indent of 0.5 inches, single space
Footnote	1. 2. 3.	Font size 11, left align, single space

Notes and Bibliography Style

- The Journal primarily follows the Notes-and-Bibliography form of *Chicago Manual of Style*, 17th edition.
- Sample Citations
 - **Book**
 - *Notes*
 - 1. Jeremy A. Yellen, *The Greater East Asia Co-Prosperity Sphere: When Total Empire Met Total War* (Ithaca: Cornell University Press, 2019), 10.
 - *Shortened notes*
 - Yellen, *The Greater East Asia Co-Prosperity Sphere*, 50.
 - *Bibliography*
 - Yellen, Jeremy A. *The Greater East Asia Co-Prosperity Sphere: When Total Empire Met Total War*. Ithaca: Cornell University Press, 2019.
 - **Chapter or part of an edited book**
 - *Notes*
 - Jeremy A. Yellen, “Part I: The Imagined Sphere,” in *The Greater East Asia Co-Prosperity Sphere: When Total Empire Met Total War* (Ithaca: Cornell University Press, 2019), 30..
 - *Shortened notes*
 - Yellen, “Part I,” 50.
 - *Bibliography (in alphabetic order)*
 - Yellen, Jeremy A. “Part I: The Imagined Sphere.” In *The Greater East Asia Co-Prosperity Sphere: When Total Empire Met Total War* (Ithaca: Cornell University Press, 2019), 23-102.
 - **Translated book**
 - *Notes*
 - Irokawa Daikichi, *The Culture of the Meiji Period*, trans. Marius Jansen (Princeton: Princeton University Press, 1985), 10.
 - *Shortened notes*
 - Irokawa, *The Culture*, 50.
 - *Bibliography*
 - Irokawa Daikichi. *The Culture of the Meiji Period*, translated by Marius Jansen. Princeton: Princeton University Press, 1985.
 - **E-book**
 - For source materials online, include a URL or the name of the database; otherwise, name the format.
 - *Notes*

- Jane Austen, *Pride and Prejudice* (New York: Penguin Classics, 2007) chap. 1, Kindle.
 - *Shortened notes*
 - Austen, *Pride and Prejudice*, chap. 2.
 - Austen, Jane. *Pride and Prejudice*. New York: Penguin Classics, 2007. Kindle.
- **Journal article**
 - *Notes*
 - Kyle A. Peters, “Artistic Production and the Making of the Artist: Applying Nishida Kitarō to Discussions of Authorship,” in *Philosophy East and West*, Vol. 68, No. 2 (April 2018): 477.
 - *Shortened notes*
 - Peters, “Artistic Production,” 478-479.
 - *Bibliography*
 - Peters, Kyle A. “Artistic Production and the Making of the Artist: Applying Nishida Kitarō to Discussions of Authorship.” In *Philosophy East and West*, Vol. 68, No. 2 (April 2018): 477-496.
- **News or magazine article**
 - *Notes*
 - Rebecca Mead, “The Prophet of Dystopia,” *New Yorker*, April 27, 2017, 43.
 - *Shortened notes*
 - Mead, “The Prophet,” 44.
 - *Bibliography*
 - Mead, Rebecca. “The Prophet of Dystopia.” *New Yorker*, April 27, 2017.
- **Book review**
 - *Notes*
 - Mark Teeuwen, “Kokugaku vs. Nativism,” review of *Before the Nation: Kokugaku and the Imagining of Community in Early Modern Japan*, by Susan L. Burns, and *Proving the Way: Conflicts and Practice in the History of Japanese Nativism*, by Mark McNally, in *Monumenta Nipponca*, Vol. 61, No. 2 (Summer 2006): 227.
 - *Shortened notes*
 - Teeuwen, “Kokugaku,” 228.
 - *Bibliography*
 - Teeuwen, Mark. “Kokugaku vs. Nativism.” Review of *Before the Nation: Kokugaku and the Imagining of Community in Early Modern Japan*, by Susan L. Burns, and *Proving the Way: Conflicts and*

Practice in the History of Japanese Nativism, by Mark McNally. In *Monumenta Nipponca*, Vol. 61, No. 2 (Summer 2006): 227-242

○ **Interview**

■ *Notes*

- Kory Stamper, “From ‘F-Bomb’ to ‘Photobomb,’ How the Dictionary Keeps up with English,” interview by Terry Gross, *Fresh Air*, NPR, April 19, 2017, audio, 35:25, <http://www.npr.org/2017/04/19/524618639/from-f-bomb-to-photobomb-how-the-dictionary-keeps-up-with-english>.

■ *Shortened notes*

- Stamper, interview.

■ *Bibliography*

- Stamper, Kory. “From ‘F-Bomb’ to ‘Photobomb,’ How the Dictionary Keeps up with English.” Interview by Terry Gross. *Fresh Air*, NPR, April 19, 2017. Audio, 35:25. <http://www.npr.org/2017/04/19/524618639/from-f-bomb-to-photobomb-how-the-dictionary-keeps-up-with-english>.

○ **Thesis or dissertation**

■ *Notes*

- Luke Schoppler, *The Meiji Legacy: Gardens and Parks of Japan and Britain, 1850-1914* (PhD diss., University of Derby, 2020), 10.

■ *Shortened notes*

- Schoppler, *The Meiji Legacy*, 50.

■ *Bibliography*

- Luke Schoppler, *The Meiji Legacy: Gardens and Parks of Japan and Britain, 1850-1914*. PhD diss., University of Derby, 2020.

○ **Website content**

- For a source that does not list a date of publication or revision, provide an access date.

■ *Notes*

- “ABOUT US,” Department of Japanese Studies, the Chinese University of Hong Kong, Accessed October 28, 2023, <https://www.jas.cuhk.edu.hk/>.

■ *Shortened notes*

- “ABOUT US.”

■ *Bibliography*

- Department of Japanese Studies, the Chinese University of Hong Kong. “ABOUT US.” Accessed October 28, 2023. <https://www.jas.cuhk.edu.hk/>.

- **Social media content**

- *Notes*

- Chicago Manual of Style, “Is the world ready for singular they? We thought so back in 1993,” Facebook, April 17, 2015, <http://www.facebook.com/ChicagoManual/posts/10152906193679151>.

- *Shortened notes*

- Michele Truty, April 17, 2015, 1:09 P.M., comment on Chicago Manual of Style, “singular they.”

- *Bibliography*

- Chicago Manual of Style. “Is the world ready for singular they? We thought so back in 1993.” Facebook, April 17, 2015. <http://www.facebook.com/ChicagoManual/posts/10152906193679151>.

- **Personal Communication**

- Rarely appearing in a bibliography, these are often cited in the text or in a note only.